

COVID-19 Preparedness and Response Plan

(Executive Order 2020-142 District Preparedness Plan Template)

07/09/20

Name of District: Blue Water Middle College

Address of District: 323 Erie St., Port Huron, MI 48061

District Code Number: 74914

Web Address of the District: <http://bluewatermiddlecollege.org>

Name of Intermediate School District: St. Clair County RESA

Name of Authorizing Body (if applicable): St. Clair County RESA

Preparedness Plan Introduction

Governor Whitmer's [Executive Order 2020-142](#) "provides a structure to support all schools in Michigan as they plan for a return of pre-K-12 education in the fall. Under the order, school districts must adopt a COVID-19 Preparedness and Response Plan laying out how they will cope with the disease across the various phases of the [Michigan Safe Start Plan](#). In turn, the accompanying [Michigan Return to School Roadmap](#) offers a guide to the types of safety protocols appropriate during each phase. There's no one-size-fits-all solution: What works in Lansing may not work in Sault Sainte Marie. Districts will retain the flexibility to tailor their instruction to their particular needs and to the disease conditions present in their regions." (EO-2020-142)

Each district (public, public school academy (PSA), nonpublic, and intermediate school district (ISD) that educates pre-K-12 students) shall submit a single completed Assurance Document and Preparedness Plan to its Board in time for approval by August 15 or seven days before the first day of school, whichever comes first. This template, when completed, serves as a single Assurance Document and Preparedness Plan.

The Preparedness Plan will be collected by the Intermediate School District for public school districts, the authorizing body for public school academies, or the chief/designated school administrator for nonpublic schools for transmission to the State Superintendent of Public Instruction and State Treasurer by August 17, 2020. Additionally, this Preparedness Plan must be posted on the district's/PSA's, or nonpublic school's public website home page no later than August 17, 2020. A single application should be filed by the district rather than multiple applications for individual schools within a district.

Preparedness Plan Assurances

The District agrees to meet all of the following requirements of Executive Order 2020-142

- ✓ The District assures that when it provides in-person instruction to its students without disabilities, the district must also provide in-person instruction to its students with disabilities, consistent with their individualized education programs (IEPs).
- ✓ The District assures that when schools are closed to in-person instruction, districts must strive in good faith and to the extent practicable, based upon available resources, technology, training, and curriculum, as well as the circumstances presented by COVID-19, to provide equal access to any alternative modes of instruction to students with disabilities from birth through age 26. This assurance includes the provision of auxiliary services under section 1296 of the Revised School Code, MCL 380.1296.
- ✓ The District assures that while any state of emergency or disaster related to the COVID-19 pandemic continues, it shall comply with guidance from the United States Department of Education, including its Office of Civil Rights and Office of Special Education and Rehabilitative Services, and the Michigan Department of Education concerning the delivery of alternative modes of instruction to students with disabilities in light of the impact of COVID-19.
- ✓ The District assures that it shall, to the extent practicable and necessary, make individualized determinations whether and to what extent compensatory services may be needed for students with disabilities in light of the school closures during the 2019–2020 school year.
- ✓ The District assures that during **Phase 1, 2, or 3** of the *Michigan Safe Start Plan* it will close its buildings to anyone except: (a) District employees or contractors necessary to conduct minimum basic school operations consistent with a Preparedness Plan, including those employers or contractors necessary to facilitate alternative modes of instruction, such as distributing materials and equipment or performing other necessary in-person functions. (b) Food-service workers preparing food for distribution to students or their families. (c) Licensed child-care providers and the families that they serve, if providers follow all emergency protocols identified by the state.
- ✓ The District assures that during **Phase 1, 2, or 3** of the *Michigan Safe Start Plan* it will suspend athletics, after-school activities, inter-school activities, and busing.
- ✓ The District assures that during **Phase 1, 2, or 3** of the *Michigan Safe Start Plan* it will provide for the continued pay of school employees while redeploying staff to provide meaningful work in the context of the Preparedness Plan, subject to any applicable requirements of a collective bargaining agreement.
- ✓ The District assures that in **Phases 1, 2, or 3** of the *Michigan Safe Start Plan* it will provide for the continuation of food distribution to eligible students.
- ✓ The District assures that during **Phase 4** of the *Michigan Safe Start Plan* it will prohibit indoor assemblies that bring together students from more than one classroom.
- ✓ The District assures cooperation with the local public health department if a confirmed case of COVID-19 is identified, and agrees to collect the contact information for any close contacts of the affected individual from two days before he or she showed symptoms to the time when he or she was last present in school.

Preparedness Plan

Every district must develop and adopt a COVID-19 Preparedness and Response Plan (“Preparedness Plan”) that is informed by [Michigan’s 2020-21 Return to School Roadmap](#) (“Return to School Roadmap”) from the COVID-19 Task Force on Education and Return to School Advisory Council.

In accordance with Executive Order 2020-142 a plan must include all the following parts:

- A. The policies and procedures that the District will follow when the region in which the district is located is in **Phase 1, 2, or 3** of the *Michigan Safe Start Plan*.
 1. Describe how the district will offer alternative modes of instruction other than in-person instruction and a summary of materials each student and the student’s parents or guardians will need to meaningfully access the alternative modes of instruction included in the Preparedness Plan. If the Preparedness Plan relies on electronic instruction, the Preparedness Plan must consider how the district will aid students who lack access to computers or to the internet. This is also in the Continuity of Learning and COVID-19 Response Plan submitted in April. You may want to update and link to this plan in your response below.

When Michigan is in Phases 1, 2, or 3 of the Safe Start plan, Blue Water Middle College Academy students will not be able to attend their partner high school, St. Clair County Community College, or visit the middle college office. Similar to what occurred with the school shutdown last spring, the middle college and its partners will continue providing instruction and support through online delivery of course content, online submission of assignments and assessments, and online (remote) academic support and advising.

Each of the middle college’s five partner districts and the Virtual Learning Academy will have their own plan for remote instruction and earning during Phase 1, 2, or 3. Students attending our partner schools will be informed of the particular resources, online learning platform, and expectations and requirements for attendance and participation by their local school. The Blue Water Middle College, as we did last winter, will support our students in successfully completing their high school courses if they are delivered remotely. We will reinforce the efforts of our partner school counselors and teachers by contacting students who are not actively participating in one or more of their online courses and by guiding them to academic and/or emotional support, if needed.

Most of our partner high schools have utilized Google products, such as Google Classroom and Google Drive, to structure their courses and deliver and receive content even when school is in session and face-to-face. Students are familiar with Google tools, so use of that platform if schools must once again go fully remote should not present a significant challenge, especially for BWMCA students who are in 11th or 12th grades and have worked with Google tools for several years.

The only course taught by BWMCA staff members is the Seminar required of all new students in their first semester (fall). Currently, all sections of Seminar are scheduled to take place in-person on SC4’s main campus. If a Phase 3 shutdown takes place or SC4 decides to transition to all remote learning, the BWMCA Seminar will transition to online. The Seminar is being developed using Google Classroom. Most students are already familiar with the Google platform, and it will provide a useful framework for middle college staff members to use regardless of where learning takes place. If learning goes 100% remote in the fall, or if some students indicate a need to take all online courses due to a Covid-related reason, Seminar will move to online.

In addition to in-person classes, BWMC students may take online high school courses from a variety of providers, including courses listed in Michigan's catalog of approved online courses and local district approved online courses. The delivery of planned online courses should not change. However, the support and monitoring of students taking them will likely be different. Courses monitored by middle college staff members will be done remotely, through email, phone or video conference rather than with face-to-face contacts as has often been done in the past.

When on-campus courses transitioned to online in March of this year, SC4 instructors utilized email and Canvas (SC4's Learning Management System) to communicate with students and deliver content. Students were already utilizing some online content websites from publishers like Pearson and Cengage even if a course section was face-to-face. If Michigan moves to Phase 3 of the Safe Start Plan or SC4 chooses to move all instruction to online, BWMC students should be familiar with how to access their courses online and maintain communication with their instructors. BWMC staff members will initiate contact with all our students to be sure they are able to access their coursework and that their instructors are communicating clearly about new course processes and requirements related to the switch from in-person to online. There were some cases in the spring in which students made BWMC staff aware of a lack of communication from SC4 instructors. BWMC staff members then contacted SC4 to look into and correct the problem. Those same processes of check-ins and support will continue in a Phase 3 situation.

Obviously, completing multiple high school and college courses online requires reliable devices and Internet connections. Middle college students will have access to a computing device and a reliable connection to the Internet so they can complete online coursework if required to stay at home. BWMC students are issued a Chromebook when they first enroll in the program. A few students choose not to accept a Chromebook from the middle college, because they already have a laptop or other computing device they can use for school. If those students realize that they would benefit from a BWMC Chromebook instead of the device they had, one will be provided to them.

If all learning transitions to online, as it did in March, BWMC students and parents will be contacted to be sure they have a working device and reliable internet access. If a student does not have a working Chromebook or other device, a Chromebook will be delivered to them. If students reported that they do not have reliable internet access, a Verizon mobile hotspot will be sent or delivered to them. The middle college will continue to monitor its students' access to the technology throughout the semester. All BWMC students should have the tools they need to access and complete learning in the alternative formats being used during the school shutdown.

Grade data from the winter 2020 semester shows that BWMC students can succeed at high levels in an all-online environment. However, a few students struggled with the transition and did not succeed. It is critical that BWMC staff members become aware of challenges students may face including, but not limited to, difficulties with technology and course access. Maintaining contact with students and parents is extremely important. The middle college will use a variety of ways to stay in touch and provide students and parents with easy and welcoming ways of reporting challenges to our students' success.

B. The policies and procedures that the District will follow when the region in which the District is located is in **Phase 4** of the Michigan Safe Start Plan. Those policies and procedures must, at a minimum, include:

1. **Face coverings** (p. 22)

- a. Please describe how the district will implement **requirements** for facial coverings that at a minimum require the wearing of face coverings, except during meals and unless face coverings cannot be medically tolerated, for:
 - i) All staff and all students in grades preK-12 when on a school bus.
 - ii) All staff and all students in grades preK-12 when in indoor hallways and common areas.
 - iii) All staff when in classrooms.
 - iv) All students in grades 6 and up when in classrooms.
 - v) All students in grades kindergarten through grade 5 unless students remain with their classes throughout the school day and do not come into close contact with students in another class.

All Blue Water Middle College Academy students are in grade 9 or higher and are therefore required to wear a face covering during most time at their partner high school, including on district busses, in school hallways, and in classrooms. Students may remove their face covering when eating lunch or drinking water or beverages during the day. The BWMCA will join our partner high schools in communicating this requirement to our students.

BWMCA students also attend college classes, usually on SC4's main or satellite campuses. SC4 is requiring all students, faculty and staff to wear masks inside all buildings. Therefore, BWMCA students must have and wear a face covering when they enter all SC4 buildings and attend classes or visit other areas on campus such as the library, College Center Building, Achievement Center, Welcome Center, etc.

The Blue Water Middle College office is located in SC4's Acheson Applied Technology Center (ATC) Building. For that reason and the requirement that all grade 6 and above students in a K-12 building wear a face covering, BWMCA students will be required to wear a face covering while in the middle college office.

All BWMCA staff members are also required to wear a face covering while in the middle college office and in all SC4 buildings unless they are eating. In that case, it is required that they be in their office or a part of the office where they can remove their face covering to eat or drink while maintaining at least six feet of distance between them and any other student, staff member or other member of the public.

Students will be informed of the requirement to wear face coverings on SC4's campus and the middle college office early in August. The fall semester begins on August 24. Students are expected to provide their own face covering or mask, however the BWMCA is purchasing 2,000 disposable masks to have on hand to provide students who come to campus and either forgot theirs or do not have a mask. We do not want a student prevented from attending a class on SC4's campus due to not having a mask.

Information and resources on facial coverings or masks will be posted on the middle college Covid-19 web pages. Students and parents will find information on purchasing options and instructions for making their own. In special cases, reusable cloth masks may be provided to students who report that they have no means of obtaining a mask of their own. The mask web page will have information and links on properly wearing facial coverings and properly cleaning reusable masks.

Students who do not comply with the facial covering requirement on SC4's campus will be required to leave the classroom or building, and they may be reported to the college Student Services department for disciplinary action by SC4's Campus Patrol. Students who do not comply may face suspension or expulsion from the college. Students attending one of our partner high schools are subject to their rules and safety procedures and may face disciplinary actions at their high school for not following their safety rules and guidelines. In either case (college or high school), students not complying with safety rules are putting themselves and others at significant health risk.

Students who have a legitimate reason not to wear a mask as supported with documentation from a doctor (MD or DO) must contact a middle college staff member to let them know. The middle college staff will coordinate with SC4 staff and the student and parent to design a plan that may allow the student to attend class with other protective equipment or behavioral steps to keep them and other members of the class, including the instructor, safe.

BWMCA staff members are providing their own masks. If needed, however, reusable masks will be provided to them.

2. Hygiene

Please describe how you will implement the **requirements** for hygiene protocols from the *Return to School Roadmap* (p. 22-23).

Blue Water Middle College students take classes at either their partner high school (grades 11 and 12) or St. Clair County Community College (SC4) (grades 9 – 13). All our partner schools are designing plans to implement the requirements for hygiene practices and protocols to prevent the spread of Covid-19. BWMC students are expected to follow those guidelines and practices when attending their home high school. Because all BWMC students also attend SC4, and the middle college office is located on the SC4 campus, our plan focuses on hygiene protocols and materials at SC4 and in our office.

Motivating people to practice safe hygiene is just as important as providing the materials. If students and staff do not see the importance of frequent and effective handwashing and sanitizing of hands and materials they touch, the hygiene materials will likely not be used. Therefore, the BWMCA will make a strong effort to communicate the importance of proper hygiene practices to our students through information posted on our Covid-19 webpages and with frequent information and reminders sent via email, our social media accounts, and occasionally via Remind, our texting communication app. Because our students are older, motivation to practice safe hygiene will likely increase the more they understand how such relatively simple practices can prevent the spread of the disease.

Practicing proper handwashing and hand sanitizing requires students to have supplies readily available. The middle college office will have hand sanitizer available in a touchless dispenser and in pump dispensers. Sanitizing wipes will also be available for students to use on any device or materials they want to sanitize such as their Chromebook keyboard or a calculator they may have lent to another student. SC4 has installed additional hand sanitizing stations around campus. The restrooms will be well-stocked and are checked daily to be sure soap is available for handwashing. Students and staff should quickly realize that the ability to practice safe hygiene is never very far away.

Related to hygiene and cleaning, the doors into all college buildings have been marked for

Entrance or Exit Only to reduce the incidence of students and staff passing each other closely while moving through the same door. College hallways and public areas are usually not as busy as at a high school. Class dismissal is up to the instructor, and it is rare when more than one or two classes on a hallway are dismissed at the same time. In addition, SC4 instructors are now encouraged to stagger the dismissal of their own class to avoid students gathering closely at the door.

BWMCA students, like all college students, bring their own materials to each class and take them with them when they leave. Materials are rarely shared, although students may borrow pens or pencils from classmates if they forget one. We will communicate with students that they should not share pens or pencils. If they do, they should sanitize the pen or their hands or both carefully after receiving it or getting it back. We will recommend that students carry their own personal hand sanitizer or pack of sanitizing wipes to use in such situations.

SC4 is also planning to limit the use of shared materials in classrooms. If larger tools or materials must be used by multiple students and sanitizing them between uses is not practical, the college will be increasing the Personal Protective Equipment (PPE) that students wear when using them. Also, in an effort to minimize the need of Blue Water Middle College students to share materials or equipment, we will purchase that equipment for them to have and use as their own. Examples include providing students their own welding gloves or welding helmet that might previously been borrowed and left in the welding lab.

3. Cleaning

Please describe how you will implement the cleaning **requirements** for cleaning protocols from the *Return to School Roadmap* (p. 27).

The Blue Water Middle College Academy is located on the campus of St. Clair County Community College in a single, large room in the Acheson Applied Technology Center Building. The physical footprint of the middle college is limited. However, BWMCA students often visit the BWMCA office to study and complete schoolwork, to meet with a BWMCA staff member for academic and/or planning and advising support, or to ask questions or seek help on a variety of topics. Therefore, our plan includes what we will do to carefully clean the office and materials used by BWMCA students and staff to minimize the possible transmission of the Covid-19 virus.

The middle college office will be cleaned and sanitized daily as part of the college's normal maintenance by their custodial staff. In addition, BWMCA staff will sanitize equipment and areas of the room used by students when a student finishes what they are doing and leaves the office. Examples include a student working on one of the computers in the office. When they finish and leave, a BWMCA staff member will wipe down the computer keyboard, mouse and desktop on which the student had been working. If a student is sitting in one of the study chairs in the office, it will be wiped down with a sanitizing wipe or solution when the student finishes and leaves the office.

Areas and equipment used by multiple BWMCA staff members, such as the copy machine will be sanitized after each use by the staff member that uses it. Staff members will coordinate with each other and try to consolidate their copying into sessions that group their printing projects. This will avoid frequent trips to the copier by different people. High-touch areas such as the office door handle will be frequently wiped with sanitizing wipes or solution.

A Plexiglas barrier will be set up in front of the main reception desk, and students and other

visitors to the office will be kept at a distance from our administrative assistant. She is the first person students/visitors normally see and talk to when they arrive in the office. The barrier and the reception desktop will also be sanitized at the end of each day.

BWMCA students take most of their classes at their partner high school (11th and 12th graders) or at St. Clair County Community College (SC4) (all BWMCA students). Each of our partner high schools are developing plans for implementing cleaning requirements in their buildings, classrooms and busses. SC4 is also increasing its normal daily cleaning as it prepares to have students on campus. Classrooms will be frequently disinfected by maintenance staff. High-touch and high-traffic areas on campus will be frequently sanitized. All HVAC filters were replaced this summer and the systems have been checked to be sure they are providing the maximum amount of fresh air exchange.

Students will be encouraged to clean their own materials as described in the previous section on hygiene. Materials such as notebooks and textbooks that are set on classroom desks should be wiped down with a sanitizing wipe or solution after each class, if possible. While the risk of transmission from one surface to another and then to an individual is very low, it can only help if students keep their personal materials as clean and sanitary as possible. The middle college will purchase individual sanitizing wipes that students can get and use to keep their materials clean.

Some requirements outlined in the Return to School Roadmap do not apply to the middle college, including the cleaning of libraries, art rooms, computer labs and playground structures because the middle college does not have or monitor them.

4. Athletics

Please describe how you will implement the **requirements** for athletics protocols from the *Return to School Roadmap* (p. 27).

The Blue Water Middle College does not have an athletics program. Middle college students can participate in their partner high school's athletic program or teams and organizations not affiliated with any school, but no athletic teams are directly hosted or supported by the middle college. Each of our partner districts are developing and sharing their own processes and procedures for implementing the requirements for athletics protocols listed in the *Return to School Roadmap*.

5. Screening

Please describe how you will implement the **requirements** for screening protocols from the *Return to School Roadmap* (p. 24).

Identifying students and staff who are or may be infected with the Covid-19 virus is critical to a school's and community's ability to minimize the spread of the virus to others. Screening for potential infections before students and staff arrive at school and in classrooms is a primary means of identifying infected people.

Blue Water Middle College Academy students may be screened twice each day that they attend high school and college classes. Each of our partner high schools is developing their own health screening protocol, which will be part of their Covid-19 Preparation and Response Plan. St. Clair Community College has developed their own screening process which is

required of all students and staff visiting the SC4 campus. That includes all Blue Water Middle College staff members.

SC4 is working closely with the St. Clair County Health Department as they plan to reopen their campus and develop their screening process. In fact, the Health Department is opening a clinic in Main Building on SC4's campus this fall. In addition to Covid-19 testing, the clinic will provide testing and other health services targeted to college age students. SC4's screening process, which all BWMCA staff and students visiting SC4's campus must follow every day, may change based on new information and recommendations from the Centers for Disease Control and Prevention (CDC), the State of Michigan, and the St. Clair County Health Department.

SC4's screening process that will be in place at the beginning of fall semester includes a health self-assessment that can be completed online before students and staff reach campus. Students must either show evidence that they "passed" the self-assessment or answer the questions in person when they arrive on campus. As it now stands, anyone entering SC4's parking lot must enter through designated entrances. They will have their temperature scanned. If they do not have a fever and have passed the daily health self-assessment, they will receive a colored wristband that will allow them to move freely around the entire campus that day.

Students and staff are required to report any Covid-related symptoms they may be experiencing, close contact with someone who has tested positive for Covid-19, or if they have tested positive for Covid-19.

The middle college will encourage parents to monitor their children before sending them to school each day. If they are showing any signs of illness, we will recommend the student stay home until they feel better.

At SC4, students who become ill or receive word they have tested positive for Covid-19 are expected to leave campus immediately if that is possible. If a student does not have a car or way home at that time, they will be isolated in a classroom until transportation home is arranged. The student or an SC4 or BWMCA faculty or staff member must contact SC4's Campus Patrol. As soon as a BWMCA staff member becomes aware one of our students has tested positive for Covid-19, the student's parents or guardians will be contacted to be sure they are aware of the situation. The student's partner high school will also be notified.

SC4's Campus Patrol will coordinate with the St. Clair County Health Department to begin contact tracing. Depending on the situation and whom the student was in contact with, notifications and possible quarantining or isolation will be required or recommended. Testing for Covid-19 may also be required before the student can return to campus.

6. Testing

Please describe how you will implement the **requirements** for testing protocols from the *Return to School Roadmap* (p. 25).

The St. Clair County Health Department is not recommending Covid-19 testing for students and staff who are not exhibiting Covid-19 symptoms. Testing may be recommended when a student or staff member is exhibiting symptoms related to Covid-19, such as a fever, shortness of breath, fatigue, etc., or if a student or staff member has been in close contact for an extended period of time with someone who has tested positive for Covid-19.

Students who become ill with a fever and/or other Covid-related symptoms may be required to be tested or monitored for successful recovery. Students or staff should stay home until it has been at least three days with no fever and since improvement in respiratory symptoms AND either at least 10 days since symptoms first appeared or the person has 2 negative test results spaced at least 24 hours apart. These requirements may change based on guidance from local and state health departments.

The Blue Water Middle College will post on their Covid-19 webpage a list of Covid-19 testing sites in St. Clair County. As noted earlier in our plan, the St. Clair County Health Department is collaborating with SC4 to open a health clinic on the campus of SC4. Covid testing will be available at that clinic. An opening date has not been set as of the time of this plan development.

BWMCA students and parents will be notified if students or staff who have been on SC4's campus have tested positive for Covid-19. Even if the student was not in proximity of the person testing positive, it will help them be more vigilant over the following couple of weeks when checking for possible symptoms of Covid-19.

The BWMCA will follow SC4's guidelines on what is reported and to whom. For example, students who have attended a class with a student who has tested positive will be notified by SC4 personnel. It may be recommended that all students and faculty in the class self-isolate for 14 days, and the class will not meet on campus during that time. The contact may simply recommend increasing awareness for possible symptoms.

The Blue Water Middle College will follow the guidance of local health officials if a confirmed case of Covid-19 is identified in a middle college student or staff member.

7. Busing and Student Transportation

Please describe how you will implement the **requirements** for busing and student transportation protocols from the *Return to School Roadmap* (p. 28).

The Blue Water Middle College does not provide transportation to students. Students may ride school buses to their partner high school, to St. Clair TEC, or to and from athletic events, but the buses are provided by the partner district. Each of our partner districts will develop and share their plan for implementing the requirements for busing and student transport protocols from the *Return to School Roadmap*.

C. Describe the policies and procedures that the district will follow when the region in which the district is located is in Phase 5 of the Michigan Safe Start Plan.

The Blue Water Middle College Academy will likely follow the policies and procedures of our secondary and post-secondary partners, because our students are with them the vast majority of the time. Our students must follow the safety policies and procedures at our partner high schools and St. Clair County Community College at any of the reopening Phases, so we will reinforce and communicate them to our students as much as possible.

The middle college has seven different partners, including five local districts, a public school academy, and a community college. Depending on the local situation at the time the region moves into Phase 5, the middle college may decide on policies or procedures that do not completely match some or all of our partners. Some future decisions must be made with more information and experience that will be gained in the weeks and months ahead.

- C. 1. Indicate which highly recommended protocols from the *Return to School Roadmap* the district will include in its Preparedness Plan when the region in which the district is located is in **Phase 5** of the *Michigan Safe Start Plan*.

At Phase 5, the BWMCA will continue to support the Strongly Recommended PPE protocols as well as the Recommendation of facial coverings to be worn by all our students when they are in the middle college office or with BWMCA staff members.

We will follow all Strongly Recommended protocols related to Hygiene that are applicable to secondary and post-secondary students.

All Strongly Recommended protocols related to Screening for Covid-19 will be followed. However, if screening procedures change at SC4, we will follow their screening procedures for students and staff with regard to students in the middle college office.

All of the Strongly Recommended protocols related to Testing will be followed in Phase 5.

None of the Strongly Recommended protocol related to Food Service, Athletics and Transportation will be followed, because the Blue Water Middle College does not offer any of those services or activities.

The Strongly Recommended protocol related to Cleaning frequently touched surfaces will be followed by the middle college in Phase 5. Some of the ones related to cleaning of libraries, playground structures and athletic equipment do not apply to the middle college, because it does not have those kinds of spaces or equipment.

Both Strongly Recommended protocols related to Medically Vulnerable Students and Staff will be followed in Phase 5.

2. Indicate which highly recommended protocols from the *Return to School Roadmap* the district will not include in its Preparedness Plan when the region in which the district is located is in **Phase 5** of the *Michigan Safe Start Plan*.

Only the Strongly Recommended protocols related to Food Service, Gathering and Extracurricular Activities, Athletics, and Busing and Transportation are not included in our Preparedness Plan in Phase 5, because the middle college does not provide those services or activities. All other Strongly Recommended protocols in the *Return to School Roadmap* will be included in Phase 5.

- D. After considering all the protocols that are highly recommended in the *Return to School Roadmap*, please indicate if a school plans to exclude protocols that are highly recommended for any of the categories above in **Phase 4**.

Yes, but only for those categories or specific protocols that do not apply to the Blue Water Middle College Academy, such as for Transportation, Athletics, and Food Service, Gatherings and Extracurricular Activities. In some cases, the PPE category applies to the middle college, but the Strongly Recommended protocols about K-5 and pre-K students do not apply.

Final Steps for Submission

Each district shall submit a single completed Assurance Document and Preparedness Plan to its Board of Education (in the case of a PSA, the Academy Board of Directors; in the case of a nonpublic school, the chief or designated school administrator) in time for approval by August 15 or seven days before the first day of school, whichever comes first.

Date of Approval by the District Board of Education, PSA Board of Directors, or nonpublic school chief/designated school administrator: August 5, 2020

Link to the Board Meeting Minutes or Signature of Board President, or signature of nonpublic school chief/designated school administrator:

Link to the approved Plan posted on the District/PSA/nonpublic school website:

The Preparedness Plan will be collected by the Intermediate School District for public school districts, the authorizing body for public school academies, or the chief/designated school administrator for nonpublic schools for transmission to the State Superintendent of Public Instruction and State Treasurer by August 17, 2020. Additionally, this Preparedness Plan must be posted on the district's/PSA's, or nonpublic school's public website home page no later than August 17, 2020.

Name of District/PSA/Nonpublic Leader Submitting Plan: Pete Spencer

Date Received by the ISD/Authorizing Body/Chief or designated School Administrator:

Date Submitted to State Superintendent and State Treasurer: