

# Blue Water Middle College Academy

*Board of Trustees Meeting*

Friday, November 11, 2011, 8:00 a.m.

St. Clair County RESA Board Room  
499 Range Road, Marysville, Michigan 48040

## AGENDA

- I. Call to Order and Roll Call
- II. Introduction of Guests
- III. Public Participation
- IV. Additions/Deletions to the Agenda
- V. Action Items
  - A) Approval of Minutes – October 21, 2011 (Enclosure 1)
  - B) Approval of Bills - October 2011 (Enclosure 2)
  - C) Approval to Purchase iPads (Enclosure 3)
  - D) Approval of Service Agreement/Contract Policy (Enclosure 4)
  - E) Approval of Addendum to MASB-SEG Property Casualty Participation Agreement (Enclosure 5)
- VI. Discussion Items
  - A) Financial Report (Enclosure 6)
- VII. Information Items
  - A) Administrative Update
  - B) Other Business
- VIII. Announcement/Comments

The Blue Water Middle College Academy will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting or hearing upon 72 hours to the Blue Water Middle College Academy. Individuals needing aids or services should contact Peter D. Spencer by calling (810) 364-8990 or writing Peter D. Spencer, P.O. Box 1500, Marysville, MI 48040.

Minutes of the Board of Trustees meeting are located at 499 Range Road, Marysville, MI.

*This meeting is open to all members of the public under Michigan's Open Meeting Act.*

**BLUE WATER MIDDLE COLLEGE ACADEMY**  
BOARD OF TRUSTEES REGULAR BOARD MEETING  
ST. CLAIR COUNTY RESA ~ BOARD ROOM  
499 RANGE RD., MARYSVILLE, MI 48040

**MINUTES**

Friday, October 21, 2011

The regular meeting of the Blue Water Middle College Academy Board of Trustees, Marysville, Michigan, was held on Friday, October 21, 2011, at the St. Clair County RESA Board Room, 499 Range Road, Marysville, MI 48040.

Karl Tomion called the meeting to order at 8:00 a.m.

**MEMBERS  
PRESENT**

Karl Tomion, Gordon Jamison, David McNash, Kenneth Cummings, Mark Walker

**MEMBERS  
ABSENT**

**INTRODUCTION  
OF GUESTS**

Paul Bailey, SBW Auditor; Jamie Hermes, SBW Auditor; Pete Spencer, Director of BWMCA; Dorothy Gzel Academy Business Director

**PUBLIC PARTICIPATION**

None

**ADDITIONS/DELETIONS TO THE AGENDA**

Xerox purchase agreement added as an action item to the agenda.

**ACTION ITEMS:**

**APPROVAL OF THE MINUTES**

It was moved by Mark Walker and supported by Kenneth Cummings to approve the minutes of the September 9, 2011 board meeting, as presented.

PUT TO A VOTE: All: Yes Motion Carried

**APPROVAL OF BILLS**

It was moved by Gordon Jamison and supported by David McNash to approve the September 2011 Presentation of Bills report showing check numbers 1245 through 1254 in the amount of \$8,856.95.

PUT TO A VOTE: All: Yes Motion Carried

## **APPROVAL OF 2010-2011 AUDIT REPORT**

It was moved by Kenneth Cummings and supported by David McNash to approve the 2010-2011 Audit Report, as presented. Discussion was held.

PUT TO A VOTE: All: Yes Motion Carried

## **APPROVAL TO AGREEMENT TO PURCHASE XEROX COPIER**

It was moved by Mark Walker and supported by Kenneth Cummings to approve the agreement to purchase a Xerox copier in the amount of 5,129.00. The agreement was reviewed by the RESA legal department and the purchase will be made with the implementation grant funds. Discussion was held.

PUT TO A VOTE: All: Yes Motion Carried

## **APPROVAL TO PURCHASE EQUIPMENT**

It was moved by David McNash and supported by Kenneth Cummings to approve the purchase of 24 KI STRIVE student seating at a cost of \$2,908.44.

PUT TO A VOTE: All: Yes Motion Carried

It was moved by Mark Walker and supported by Gordon Jamison to approve the purchase of 1 KI STRIVE café stool at a cost of \$174.30.

PUT TO A VOTE: All: Yes Motion Carried

It was moved by Kenneth Cummings and supported by David McNash to approve the purchase of 12 student technology tables at a cost of \$15,116.50.

PUT TO A VOTE: All: Yes Motion Carried

It was moved by David McNash and supported by Gordon Jamison to approve the purchase of 1 NOVA Instructor Station Unit at a cost of \$1,309.06.

PUT TO A VOTE: All: Yes Motion Carried

It was moved by Kenneth Cummings supported by Mark Walker to approve the purchase of 2 Lateral Filing Cabinets at a cost of \$1,099.88.

PUT TO A VOTE: All: Yes Motion Carried

## **APPROVAL OF PURCHASE POLICY**

Dorothy reviewed proposed purchase policy. It was moved by Gordon Jamison and supported by Kenneth Cummings to approve the purchase policy, as presented. Discussion was held.

PUT TO A VOTE: All: Yes Motion Carried

## APPROVAL OF SERVICE AGREEMENT/CONTRACT POLICY

Dorothy reviewed proposed service agreement/contract policy. Discussion was held. The board members would like to have a additional note in the policy that agreements/contracts entered into are within the budget. This item will be presented as an action item at the November meeting.

## DISCUSSION ITMES:

## PRESENTATION OF FINANCIAL REPORT

Board members reviewed the Financial Report for September 2011. Discussion was held.

## INFORMATION ITEMS:

### A. Administrative Update

- Pete reviewed training session he attended and informed board of upcoming events.
- Shared with the board the visit from Michigan's Superintendent, Michael Flanagan.
- Updated board on student grades, count day and future events for the BWMCA.

### B. Other Business

None

## ANNOUNCEMENTS/COMMENTS

None

## ADJOURNMENT

It was moved by Karl Tomion and supported by David McNash to adjourn the meeting.

The meeting adjourned at 8:50 a.m.

Linda Sikora, Recording Secretary

APPROVED:

  
Karl Tomion, President

  
Mark Walker, Secretary